

Borland Elementary

Title I School-Wide Family Engagement Policy

Vision

Schools and parents must form a partnership for students to be successful. To that end, it is imperative that the school will provide opportunities to maximize parental involvement.

Part I: Policy Involvement

The Borland Elementary Title I School-Wide Family Engagement Policy was created as a collaborative effort between parents and staff. Parents played a key role in the development of this policy and we will continue to listen and acknowledge their feedback and suggestions in order to update and continuously improve our School-Wide Title I program. 1118 (b)

Convene an annual meeting. 1118 (c) (1)

Borland Elementary School will:

- *Hold an annual School-Wide Title I meeting in the fall of each school year.*
- *Share and explain the School-Wide Plan, the School Parent Involvement Policy and our Title I program. We will explain how parents can be involved to help their child become successful.*
- *Notify parents of the meeting via website, newspapers, newsletters, and local advertisement informing them of the Information Night date and time.*

Offer flexible meeting times and other services/activities to support and encourage the involvement of all parents. 1118 (c) (2)

Borland Elementary will ensure the involvement of all parents by offering the following activities:

- *Parent-Teacher Conferences*
- *Grade Level Open House*
- *Parent Workshops/Curriculum Nights*
- *Parent Teacher Organization (PTO) activities, North Pole Night, Family Game Night, Math & Science Night, Fine Arts Night, Celebrity Reading Night, and Field Day*
- *Flexible Individualized Education Plan (IEP) times*
- *Classroom volunteer opportunities*

Involve parents in planning, reviewing, and improving the School-Wide Title I program, including the Family Engagement Policy and the School-Family Compact. 1118 (c) (3)

Borland Elementary will ensure the involvement of parents in planning and reviewing the School-Wide Title I program by:

- *Reviewing the Family Engagement Policy*
- *Posting the Family Engagement Policy on the Borland website for parents to review.*
- *Posting and distributing the School-FamilyCompacts at fall conferences.*
- *Conducting a parent survey.*
- *Reviewing and revising the Family Engagement Policy to incorporate suggestions based on the Parent Survey results.*

- *Expanding all avenues of communication with parents (parent bulletin, school letters, district publication and website) to increase parent involvement in the School-Wide Title I program.*
- *Placing a suggestion box in a convenient location along with a visible plan for parent suggestions and comments.*

Provide timely information about the School-Wide Title I program, the academic curriculum, assessments used to measure student progress, and grade level proficiency expectations. 1118 (c) (4) (A) & 1118 (c) (4) (B)

Borland Elementary will provide timely information through:

- *Open House*
- *Annual Title I meeting*
- *Parent Workshops/Curriculum Nights*
- *Fall conferences*
- *School/ District Newsletter*
- *Report Cards*
- *School website- policy and compact available on website*
- *Telephone calls/E-mail correspondence*
- *Student Handbook*

Provide parents the opportunity to communicate and meet with the members of their child's educational team to discuss suggestions and decisions relating to the education of their child. Revise the School-Wide plan in an effort to meet student and parent needs and share revisions with the LEA. 1118 (c) (4) (C) & 1119 (c) (5)

Borland Elementary will provide parents an opportunity to interact with their children's school by:

- *Reviewing the Family Engagement Policy*
- *Conducting a Parent Survey.*
- *Reviewing and revising the Family Engagement Policy to incorporate suggestions based on the Parent Survey results.*
- *Holding fall conferences.*
- *Responding and initiating telephone calls/E-mail correspondence between parents, teachers and school.*
- *Offering classroom volunteer opportunities.*

Part II: Share Responsibilities for High Student Academic Achievement

Jointly develop a compact, collaboratively with staff and parents, a Title I School-Family Compact. The compact will describe ways in which the parents, school staff, and students will work together to ensure high student academic achievement. The compact will be reviewed and discussed during fall parent-teacher conferences. 1118 (d) (1) & 1118 (d) (2) (A)

Borland Elementary will develop a School-Family Compact through the following:

- *The School-Family Compact is developed by the K-8 Parent/Teacher focus group annually.*
- *Revisions will be made based on the parent survey results and additional suggestions provided by parents.*
- *The compact is reviewed and given to all parents at the fall conferences. Teachers discuss how the compact relates to the success of each individual child. This ensures a strong home/school connection and allows all stakeholders to have a voice.*

Provide frequent reports to parents on their children's progress. 1118 (d) (2) (B)

Borland Elementary will provide parents with the following:

- *Fall conferences*
- *Report cards at the end of each marking period including IEP progress reports*
- *Teacher/parent initiated student progress information available on an as-needed basis*

Afford parents reasonable access to staff and provide opportunities for parents to volunteer, participate, and observe in their child's classroom. 1118 (d) (2) (C)

Borland Elementary has an open door policy for parents with both administration and staff. In addition, parents are encouraged to participate in the following activities:

- *Parent Teacher Organization (PTO)*
- *Chaperones for field trips*
- *PTO family events*
- *School events including North Pole Night, Game Night, Math and Science Night, Fine Arts Night, Celebrity Reading Night, and Field Day*
- *Classroom helpers and volunteers*
- *Room observations as requested by parents*
- *Lunch visits*

Part III: Building Capacity for Involvement

Provide information and assistance to parents regarding state and local academic standards and assessments. 1118 (e) (1)

To ensure that parents are informed about academic standards and assessments, Borland Elementary School will provide the following:

- *Student conferences in the fall (additional conferences available upon request)*
- *Parent copy of state curriculum provided at grade level open house, and posted on the Borland Elementary website*
- *WIDA results for English Language Learners (ELL) students mailed home to parents*
- *School assessment information shared with parents at conferences*
- *Parent workshops/Curriculum Nights*
- *Developmental Reading Assessment (DRA2) assessment results provided to parents*
- *Northwest Evaluation Association (NWEA) assessment results provided to parents*
- *Individual Reading Plan (IRP) provided to parents as necessary*

Provide materials and training to parents. 1118 (e) (2)

Borland Elementary School offers training and materials to families through the following events and activities:

- *Grade level open houses*
- *Parent workshops/curriculum nights*
- *PTO Family Events*
- *School Events such as North Pole Night, Game Night, Math and Science Night, Fine Arts Night, Celebrity Reading Night, and Field Day*
- *Classroom/school/district/newsletters and publications*
- *Borland Elementary School website*

Educate teachers, Title I staff, and principals regarding the value of family involvement and family contributions, ways to communicate effectively with families, and the implementation of parents' programs. 1118 (e) (3)

Borland Elementary school values and respects parent involvement in the school community. Family involvement will be part of the professional development plan. Staff will attend workshops and implement new ideas for effective parent communication. When situations occur that involve students or the welfare of the entire school community, parents are always the first point of contact. The school district will in-service teachers on how to utilize electronic media to inform parents on resources and curriculum.

Inform families of school and family programs in a timely and practical format and in a language they can understand. 1118 (e) (5)

To ensure that all parents are informed in a timely and user-friendly manner, Borland Elementary School will provide:

- *Classroom/school/district newsletters and publications*
- *Instant Alert communication*
- *A Bilingual interpreter*
- *School website*

Provide support for family involvement at their request. 1118 (e) (14)

Borland Elementary School will make every effort to support our parents and make sure their needs are met by:

- *Make efforts to accommodate family requests to ensure that students and parents individual needs are met in order to foster positive parent involvement.*

Part IV: Accessibility

Provide full opportunities for the participation of families with limited English proficiency, families with disabilities, and families of migratory children. 1118 (f)

Borland Elementary School will provide:

- *Flexible meeting times*
- *Handicapped Accessible Facilities*
- *Phone conferences (Bilingual interpreter as needed)*
- *School/classroom/district communications written in language parents can understand, as needed*
- *Accommodations for deaf parents*
- *Collaboration with community agencies such as the local Hispanic Service Centers, Lapeer Family Literacy Center, Community Mental Health, Kids in New Directions (KIND)*
- *Bilingual translator for IEP and conferences, as needed.*